

Virginia Commonwealth University Bachelor of Science in Business with a concentration in Human Resource Management

TRANSFER GUIDE
Catalog Years: 2025-2026

Associate Transfer Degree Plan in Business

COURSE REQUIREMENTS

Complete at VCCS				Complete at VCU		
BACHELOR'S DEGREE REQUIREMENT		SATISFIED BY		BACHELOR'S DEGREE REQUIREMENT		
Course	Credits	CC Course	Notes	Course	Credits	Notes
UNIV 101	1	SDV 100 College Success Skills or SDV 101 Orientation to _		MGMT 319	3	
UNIV 111-112	3	ENG 111 College Comp I	UNIV 111 is waived and students receive 3 credits for UNIV 112.	SCMA 302	3	
UNIV 200	3	ENG 112 College Comp II		MGMT 331	3	
General Education	3	Any UCGS Art, Humanities or Literature course (Block II)		MGMT 332	3	
General Education	3	Any UCGS Art, Humanities or Literature course (Block II)	This course must be from different category than previous course.	MGMT 333	3	
General Education	3	Any UCGS History course (Block VI)		MGMT 431	3	
ECON 211	3	ECO 201 Macroeconomics		General management elective	3	See VCU advisor for course options.
General Education	4	Any UCGS Natural Science (Block IV)		Global elective	3	See VCU advisor for course options.
MATH 141	3	MTH 161 Precalculus I		Human resources electives	6	See VCU advisor for course options.
ECON 210	3	ECO 202 Microeconomics		BUSN 301	1	
BUSN 225	3	CST 100 Public Speaking or CST 110 Human Communication		BUSN 499	0	Business Knowledge Capstone Exam

ACCT 203	3	ACC 211 Accounting I		FIRE 311	3	
ACCT 204	3	ACC 212 Accounting II		INFO 360	3	
BUSN 201	3	BUS 100 Intro to Business		MGMT 303	3	
SCMA 301	3	BUS 224 Business Statistics		MGMT 310	3	
BUSN 323	3	BUS 240 Business Law		MGMT 434	3	
BUSN 212	3	MTH 261 Applied Calculus		MKTG 301	3	
Electives	6	Select 2 courses listed below: ITE 140 Spreadsheets for Business (recommended) BUS 200 Principles of Management BUS 270 Interpersonal Dynamics BUS 274 Intro to Entrepreneurship BUS 280 International Business MKT 201 Introduction to Marketing BUS 227 Business Analytics		SCMA 320	3	
Elective	4	Any approved transfer elective(s)	Select any additional course(s) from UCGS.	Open electives	8	
CREDITS PRE-TRANSFER: 60				CREDITS POST-TRANSFER: 60		

TRANSFER GUIDANCE

This degree program is covered by VCU's Guaranteed Admission Agreement.

By meeting the following criteria, you are guaranteed admission to the BS in Business Human Resource Management program at VCU:

- Earn the transfer associate degree in business.
- Earn a minimum GPA of 2.5 for your associate degree. VCU will recognize the cumulative GPA as recorded on the VCCS transcript and not recalculate based on multiple course attempts.
- Complete a minimum of 30 credits at VCCS institution
- Earn grades of "C" or higher in all community college courses.

IMPORTANT LINKS & DATES:

- **University Transfer Center:** <https://transfer.vcu.edu/>.
- **Register Intent to Transfer:** <https://ugradadmissions.vcu.edu/register/letterofinterest>.
- **Admission Application:** By March 15 for fall admission and November 1 for spring at <https://www.vcu.edu/admissions/apply/>.
- **Financial Aid:** <https://semss.vcu.edu/our-services/financial-resources-and-guidance/>.
- **FAFSA - Free Application for Federal Student Aid:** March 1 for fall semester at <https://studentaid.gov/h/apply-for-aid/fafsa>.

WHAT SHOULD I CONSIDER WHEN SELECTING COURSES?

- Complete your English courses and any math prerequisites in your first year.
- Create a schedule for all required courses, pay attention to prerequisites and when courses are offered. For help, see Transfer Steps and Resource Center at www.TransferVirginia.org.
- Connect with an advisor at your community college and the VCU Transfer Center (<https://transfer.vcu.edu/>) in your first semester.

IS THIS DEGREE RIGHT FOR ME?

Human resource management is a major functional area of all businesses and includes employee recruitment and selection, training and development, employee relations, compensation and benefits, performance evaluation, and human resource planning. Individuals working in human resources undertake a full range of activities related to attracting and selecting employees to work in an organization, motivating and facilitating high performance, and retaining employee talent. Decisions made in organizations about how to structure jobs, who to hire, how to reward them contribute directly to organizational effectiveness and a firm's competitive advantage. These processes can be applied in small, medium, and large firms as well as non-profits. Early career opportunities typically include compensation analyst, employee benefits specialist, human resource assistant, human resource manager, employment recruiter, employment interviewer, and training and development specialist. Later stages may see transitions into senior management positions including chief human resource officer.

WHAT IS THE IMPACT ON MY DEGREE OF WORK I HAVE ALREADY COMPLETED?

- **Associate Transfer Degree Completion:** The completion of a transfer associate degree results in all lower-division general education requirements being met when you transfer to VCU.
- **Dual Enrollment – Completion of Associate Degree in HS:** The completion of an associate degree concurrent with high school results in 60 credits of coursework applied towards your degree and VCU's general education courses will be satisfied. High school students must apply to VCU as freshman applicants for orientation and engagement purposes.
- **Credit for Prior Learning:** VCU accepts AP, IB, Cambridge, CLEP, DANTES, and military credits.
- **Catalog Year:** VCU will honor the degree requirements of the VCU Undergraduate Bulletin in effect at the time of the student's first post-high school enrollment into an appropriate associate degree at the two-year institution. Students must stay enrolled at their community college and take no more than four years to complete their associate degree. Students must also enroll at VCU within one year of completing their associate degree.

IS THIS COLLEGE RIGHT FOR ME?

- Located in downtown Richmond, within two hours of the beach, the mountains and Washington DC, VCU provides top-ranked academic programs, research opportunities and an urban setting so students can live and learn in the real world.
- VCU is a large, public research institution dedicated to the success and well-being of students and the Richmond community.
- Diversity, inclusion and equity are deeply ingrained core values at VCU. If you are looking to connect with a broad range of people, come join us!

Learn more about our college at www.TransferVirginia.org.

DID YOU KNOW THAT...

- Completing your associate transfer degree satisfies all lower division general education requirements and increases the likelihood you will complete your bachelor's degree?
- Exceeding 3 years or 90 credits at your community college could exhaust your financial aid there and reduce your future financial aid at VCU?

WHAT CAN I DO WITH THIS DEGREE?

Explore possible careers, salaries, and job outlook at www.TransferVirginia.org.

PROGRAM SUCCESSES & HIGHLIGHTS

Students receive exposure to a wide range of topics reflecting the body of knowledge required for the Professional in Human Resources certification exam administered by the HR Certification Institute. After graduation, students are prepared for employment in the public or private sector as human resource management generalists or as specialists in human resource management functions such as recruiting, compensation management or benefits administration. The Society for Human Resource Management is a student organization that promotes networking with peers and professionals working in the field of human resource management.

WHAT ARE MY CHANCES FOR GETTING ACCEPTED?

- If you apply through general application instead of through the Guaranteed Program Admission Agreement, you will be considered for admission with all other transfer applicants.

Learn more about applying at www.TransferVirginia.org.

DO MORE WITH YOUR DEGREE!

- Students receive exposure to a wide range of topics reflecting the body of knowledge required for the Professional in Human Resources certification exam administered by the HR Certification Institute.

OTHER THAN CLASSES, ARE THERE OTHER PROGRAM REQUIREMENTS?

- All students must complete at least one VCU "REAL" experiential learning activity in order to graduate from VCU. Examples of REAL activities include: internships, research, and service learning. This requirement may be satisfied by completing a 300-level (or higher) REAL course or through an approved REAL co-curricular experience.

Learn more at <https://real.vcu.edu/>

