

**UNIVERSITY OF MARY WASHINGTON
AND RICHARD BLAND COLLEGE
of The College of William and Mary**

TRANSFER AGREEMENT

The purpose of this articulation agreement is to assist students at various levels of higher education to achieve their goals in an efficient and timely way through the coordination between the University of Mary Washington and Richard Bland College of The College of William and Mary of transfer policies, enhanced advising, and acceptance of equivalent courses. This agreement is in support of the State Policy on Transfer. The University of Mary Washington agrees that Richard Bland College graduates who are accepted under the provision of the State Policy on Transfer will be designated as junior-level students.

1. Upon application, the University of Mary Washington (UMW) will guarantee acceptance of all Richard Bland College graduates (RBC) with an Associate in Arts or Associate in Science degree who have earned a minimum grade point average of 3.0. UMW will guarantee the acceptance of all credits earned from the RBC transfer associate degree program, and any additional approved transfer credits, not to exceed 90 credits. This guarantee assumes that there are no other factors in a student's academic or personal record that might prevent acceptance. For guaranteed acceptance, applications must be received by April 1 for the fall term and October 1 for the spring term. For students applying under the terms of the guaranteed acceptance provisions of this agreement, UMW will waive the application fee. Students with grade point averages below 3.0 or who apply after the stated deadlines also will be considered for admission but without the guarantee of acceptance. RBC students who do not meet all the terms of the agreement for guaranteed acceptance may still be highly competitive applicants, and are encouraged to apply through the regular transfer admissions process. These applicants will have to pay the UMW application fee.
2. Credits earned through examination (Advanced Placement, CLEP, or DANTES) will be evaluated and awarded credit in accordance with the provisions of the UMW "Transfer Guide" and UMW transfer credit policies.
3. RBC graduates accepted to UMW for the B.A/B.S. degree program, either through guaranteed or regular admission, will be considered to have satisfied general education requirements with these exceptions: (a) intermediate competency in a second language (unless the student has completed the necessary language courses at RBC or completed Level IV in high school); and (b) the "Connections" requirements (Digital Intensive, Diverse and Global Perspectives, Beyond the Classroom, and After Mary Washington. RBC graduates applying for the BLS degree programs will be considered to have met lower-level general education requirements, but will have to meet any specified upper-level (i.e. "Connections") general education requirements and the writing and speaking intensive requirements. RBC graduates accepted to UMW will enter with junior status. UMW will guarantee the acceptance of all transferable credits earned from the RBC degree program, and any additional approved credits, not to exceed 90 credits.
4. UMW cannot guarantee that the transfer student from RBC will be able to complete all

requirements for graduation within the 120-credit hour minimum that is required for graduation at UMW. The student will be informed by UMW at the time the program of study is approved for his or her major if there are any course requirements that would require credit hours beyond the 120 minimum needed for graduation.

5. Acceptance in some programs at UMW is competitive (e.g. Education and Business); acceptance into UMW does not imply admission to these programs without further acceptance by the college or department offering the program. Students participating in this admission agreement should follow all special college and/or departmental application procedures and deadlines, as well as grade point requirements listed in the UMW catalog for native UMW students. Transfer students and native UMW students will be treated identically with regard to admission to programs.
6. Students who are not native speakers of English must score at least 570 on the paper-based TOEFL (or 88 on the internet-based TOEFL or 230 on the computer-based TOEFL), and must have the minimum grade point average of 3.0 in order to be guaranteed admission.
7. RBC graduates will be considered for all scholarships and other assistance for which they are eligible. RBC graduates must complete the FAFSA form by the application deadline established by the UMW Office of Financial Aid in order to be considered for need-based aid. RBC graduates are not required to complete UMW Institutional Scholarship Information Form their first year in order to be considered for institutional scholarships.
8. The faculty and staff of the two institutions will work to develop and maintain a course-by course evaluation of all courses listed in the RBC Catalog. RBC faculty and advising staff will encourage prospective UMW transfer students to meet the spirit and content of the UMW general education requirements to the greatest extent possible in preparing for transfer. The Academic Services Office, Office of the Registrar, and admissions offices at UMW will offer counsel to RBC students who plan to transfer to UMW concerning degree requirements and programs of study.
9. RBC transfer students seeking consideration under the guaranteed acceptance terms of this agreement must sign a *Guaranteed Admission Letter of Intent* before applying to UMW.
10. RBC agrees to support this articulation agreement by indicating the relationship in appropriate literature and through its web site.
11. This agreement may be amended as needed, for specific program articulation without affecting the currency of the master agreement. All course-by-course transfer guides may be amended as needed.
12. This transfer Agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice shall be effective only if given 180 days prior to the intended date of termination. Upon termination, the agreement will remain in effect for two additional years to accommodate students currently pursuing the articulated program at RBC.
13. The invalidity or unenforceability of any provision of this Agreement or any covenant in it shall not affect the validity or enforceability of any other provision or covenant in it and the invalid provision or covenant shall be deemed to be severed.
14. This Agreement may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this Agreement shall be binding unless it is in writing and signed by all parties.
15. To effect the transfer of data subject to FERPA, the party institutions agree to:

- a. In all respects comply with the provisions of FERPA. For purposes of this agreement, FERPA includes any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations. Nothing in this agreement may be construed to allow any party to maintain, use, disclose or share student information in a manner not allowed by federal law or regulation;
 - b. Seek signed and dated written consent from eligible students to share transcript information, in compliance with § 99.30 of Title 34 of the Code of Federal Regulations (C.F.R.);
 - c. Require all employees, contractors and agents of any kind to comply with all applicable provisions of FERPA and other federal laws with respect to the data shared under this agreement; and
 - d. Not to provide any data obtained under this agreement to any party ineligible to receive data protected by FERPA or prohibited from receiving data from any entity.
16. This agreement originated in 2008 and was signed by the RBC and UMW Presidents in February 2008 and went into effect in Fall 2009. The agreement was first revised and reaffirmed in February 2020.

Dr. Debbie L. Sydow, President
Richard Bland College of the
College of William and Mary

Dr. Troy D. Piano, President
University of Mary Washington