

## **TRANSFER AGREEMENT WITH GUARANTEED ADMISSION BETWEEN MARYMOUNT UNIVERSITY AND THE VIRGINIA COMMUNITY COLLEGE SYSTEM**

In accordance with Virginia's *State Policy on College Transfer*, the Virginia Community College System (VCCS) and Marymount University (MU) recognize the need for and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. The VCCS and MU enter into this agreement to provide all students an opportunity for guaranteed admission to the university. VCCS students who do not meet the requirements described herein are encouraged to apply and may be considered for admission under the regular admission procedures of the University.

This agreement supersedes all previous agreements between Marymount University and the VCCS or its individual institutions signed prior to December 1, 2022. It does not nullify individual program-to-program agreements articulated since this date.

### **Section 1: Definition of Guaranteed Admission Agreement (GAA)**

An agreement between a two-year institution or the VCCS (system office) on behalf of community colleges and a four-year institution according to which a student is guaranteed admission to the four-year institution by earning a transfer degree or a specified applied degree and satisfying specified academic benchmarks and criteria. Students transferring under a general admission GAA are not necessarily entitled to be admitted to a specific program. GAAs should be state-level agreements.

### **Section 2: Requirements for Admission**

#### **A. Applicable Associate Degrees:**

Transfer-oriented associate degrees include Associate of Arts (AA), Associate of Science (AS), Associate of Arts & Sciences (AA&S), and Associate of Fine Arts (AFA) degrees identified by the State Council of Higher Education for Virginia (SCHEV) as university-parallel transfer degrees. This includes all AS and AA&S in General Studies offered at VCCS colleges.

#### **B. Minimum GPA requirement:**

Students must have a 2.5 cumulative GPA for credits earned at the degree-granting institution. Repeated courses are not factored into the GPA. All courses, including those taken at other institutions, are factored into the cumulative GPA.

#### **C. Limitations due to academic or disciplinary record:**

Students must have upheld standards of student conduct. VCCS students who do not meet these terms may still apply and be considered for admission, although admissions are not guaranteed. Marymount University reserves the right to deny admission or enrollment to students who have been academically dismissed or suspended or to those convicted because of a felony.

#### **D. Course requirements:**

Students need to earn a C or better in each community college course.

#### **E. Minimum credits to be completed at an associate degree institution:**

There is no requirement for the total number of credits from the institution awarding the Associate's Degree as long as the combined GPA is 2.5 or above. However, students must meet all requirements to earn a transfer degree as determined by their VCCS institution, including a minimum of 60 credits. Students who have attended MU previously are not eligible for the GAA and must instead go through the readmission process.

#### **F. Maximum credits applicable for transfer:**

The University accepts a maximum of 75 credit hours from a two-year institution. Applicants who have successfully completed coursework at a four-year institution may transfer up to 9 additional credit hours. No student may count more than 84 transfer credit hours toward a degree.

#### **G. Testing requirements:**

MU does not consider SAT/ACT results for admission or scholarship purposes.

#### **H. Admission application and enrollment:**

The deadline to apply with Guaranteed Admission is August 1st for Fall Semester and January 1st for Spring Semester. MU works on a rolling admissions basis and can admit students following this date but applications

after the deadline will not be eligible for guaranteed admission. Students must enroll at MU within one year of completing their associate degree.

**I. Transcript submission:**

While MU is able to admit students based on unofficial transcripts, an official transcript is required for students to be eligible for guaranteed admission. There is no deadline for uploading transcripts. Official transcripts must be submitted in order to have eligible coursework transferred to MU. Transcripts are required from all collegiate work and courses, including those taken at other institutions, are factored into the cumulative GPA.

**J. Registration of Intent to use the agreement:**

MU does not require students to complete the Registration of Intent to be eligible for guaranteed admission. Students who do not complete the Registration of Intent to use the agreement will not be penalized. Registering their intent to use the agreement allows students to receive further communication from MU regarding guaranteed admission and enrollment at the University.

**Section 3: Application of Associate Degree to General Education Requirement**

Completion of a transfer-oriented associate degree program will fulfill the university's Liberal Arts Core requirements except for one designated theology course that must be completed at MU.

**Section 4: Application of this Agreement to Students Earning Associate Degree Concurrent with High School**

No distinction will be made by MU regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools. Completion of the transfer-oriented associate degree while enrolled in high school will not preclude the student from eligibility under this agreement.

**Section 5: Applications of this Agreement to Students Earning Credit for Prior Learning**

Credit for courses completed through Advanced Placement, Cambridge, CLEP, International Baccalaureate, ACE-accredited examinations, industry-standard certifications, and military training will be accepted according to MU's stated policies for acceptance of credit. MU accepts a maximum of 30 credits earned by examination within the overall 84-hour transfer credit maximum.

**Section 6: Associate Degree Completion Criteria and Catalog Determination**

Students will automatically be assigned the catalog in effect at their time of entry at MU. Students may work with their advisors to determine which catalog (time of entry for enrollment at a two-year institution or time of entry at MU) is the best option for the student's degree completion. If the catalog at the student's time of entry for enrollment at a two-year institution is preferred, students will complete the required form with their advisor and MU will honor that catalog. Students must enroll at the four-year institution within one year of completing their associate degree.

**Section 7: Transfer Guide – Student Document**

The attached Transfer Guide represents all requirements for admittance under this GAA and the benefits that result. The Transfer Guide will be applied as the student-facing document for this agreement.

**Section 8: Administration of Agreement**

The MU official responsible for all MU aspects of the GAA and Register of Intent to Transfer is the Associate Vice President of Enrollment Management or his/her designee. The VCCS official responsible for all VCCS aspects of the GAA is the Senior Vice Chancellor for Academic and Workforce Programs or his/her designee, in consultation with the Guaranteed Admission Review Committee of the VCCS Academic and Student Affairs Council.

This agreement will remain in effect until modified or terminated. This Agreement may be modified only by mutual agreement by the VCCS Chancellor and President of MU. Termination may be made by either party upon one (1) year prior written notice. Students who register their intent to use this agreement through the Transfer Virginia portal under the GAA prior to the date of termination are eligible for admission for two years after the termination becomes effective.

The effective date of this Agreement is the date last signed by the President of MU and the VCCS Chancellor. The signed Agreement will be maintained in the Transfer Virginia Portal.

### VCCS Responsibilities

- Submit a PDF of the official signed Agreement to the Portal Coordinator.
- Use portal data to track which four-year institutions students are targeting for the GAA and provide support to students.

### University Responsibilities

- Use portal and internal data to track students who register their intent to use the GAA. Use this data to maintain the ability to honor agreements with respect to enrollment capacities.
- 4-year institutions use portal data to track students who register their intent to use this agreement and engage with students to best prepare students for transfer.

### Section 9: Review Clause

MU and the VCCS will review this agreement and the student tracking data every three years to adjust as deemed appropriate to maintain its integrity and value and for the improvement of the transfer process. Changes will not be applied retroactively to students already enrolled or registered under the provisions of the existing GAA.

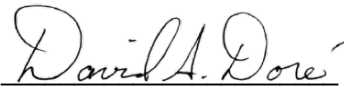
If no changes are necessary, the documented review below will extend this agreement for an additional three years.



**Irma Becerra**  
**President**  
**Marymount University**

7/31/2024

**Date**



**David Doré**  
**Chancellor**  
**Virginia Community College System**

7/26/2024

**Date**

### Review Documentation

Review Date	Completed By	Agreement Extension

**Note:** Recorded by the VCCS, shared with senior institution, and updated in the Transfer Virginia Portal

### Appendix A: Transfer Guide Mapped to Undeclared Major for Marymount University