

**TRANSFER AGREEMENT WITH GUARANTEED ADMISSION
BETWEEN EASTERN MENNONITE UNIVERSITY AND
THE VIRGINIA COMMUNITY COLLEGE SYSTEM**

In accordance with Virginia's *State Policy on College Transfer*, the Virginia Community College System (VCCS) and Eastern Mennonite University (EMU) recognize the need for and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. The VCCS and EMU enter into this agreement to provide all students an opportunity for guaranteed admission to the university. VCCS students who do not meet the requirements described herein are encouraged to apply and may be considered for admission under the regular admission procedures of the University.

This agreement supersedes all previous agreements between EMU and the VCCS or its individual institutions signed prior to November 1, 2024. It does not nullify individual program-to-program agreements articulated since this date.

Section 1: Definition of Guaranteed Admission Agreement (GAA)

An agreement between the VCCS (system office) on behalf of community colleges and a four-year institution according to which a student is guaranteed admission to the four-year institution by earning a transfer degree or a specified applied degree and satisfying specified academic benchmarks and criteria. Students transferring under a general admission GAA are not necessarily entitled to be admitted to a specific program. GAAs should be state-level agreements.

Section 2: Requirements for Admission

A. Applicable Associate Degrees:

Transfer-oriented associate degrees include the Associate of Arts (AA), Associate of Science (AS), and the Associate of Arts & Sciences (AA&S) degrees identified by the State Council of Higher Education for Virginia (SCHEV) as university-parallel transfer degrees. EMU considers all General Studies degrees as transfer-oriented degrees including those not recognized by SCHEV as transfer degrees.

B. Minimum GPA requirement:

A cumulative GPA of 2.5 or higher on a four-point scale as recorded on the VCCS transcript and not recalculated based on multiple course repeats. Courses transferred into the two-year college are not included in the GPA computation.

C. Limitations due to academic or disciplinary record:

EMU is committed to working with students who disclose felonies, suspension, or probation through the application process. When a prospective student discloses a felony, suspension, or probation on their application, the EMU Admissions Committee, along with Student Life and Campus Safety, is tasked with doing a holistic assessment of the applicant to discern the best appropriate care for the student. Important elements of review include inviting the student applicant to explain the conviction and context and submitting documentation from other community or school officials to support holistic goals of the applicant. EMU reserves the right to deny admission to students due to their academic or disciplinary record.

D. Course requirements:

Students must earn a grade of C or higher in each course applicable to the transfer-oriented associate degree program.

E. Minimum credits to be completed at associate degree institution:

Students are required to earn an associate degree with 60 or more credits; a minimum of 30 credits must be completed at the degree-granting institution. Students who were previously enrolled at EMU and transferred to a VCCS institution are not eligible for participation in the GAA.

F. Maximum credits applicable for transfer:

EMU guarantees the acceptance of all transferable credits earned from the associate degree program. There is no maximum number of allowed transferable hours, but the student must complete 30 credits at EMU to meet residency requirements.

G. Testing requirements:

There are no standardized tests required for general admittance to EMU under this GAA.

H. Admission application and enrollment:

EMU offers rolling admission for transfer students. Acceptance in some degree programs at EMU is competitive; thus, guaranteed admission into EMU does not imply admission to these programs without further acceptance by the program or department offering the program. GAA students must meet specific GPA and prerequisites for admission into particular programs including Education and Nursing.

I. Transcript submission:

Upon graduation, students must submit an official transcript showing completion of the associate degree to the EMU Admissions Office.

J. Registration of Intent to use the agreement:

Not applicable.

Section 3: Application of Associate Degree to General Education Requirement

Completion of an associate degree satisfies all lower division general education requirements of the four-year institution with some exceptions. Please see Transfer Guide Mapped to Undeclared Major (Attachment A) for details.

Section 4: Application of this Agreement to Students Earning Associate Degree Concurrent with High School

This agreement provides guaranteed admission to a student who earns an associate degree concurrently with a high school diploma through a dual enrollment program.

Section 5: Applications of this Agreement to Students Earning Credit for Prior Learning

Acceptance of an associate degree does not guarantee acceptance of all credit for prior learning. All prior learning credits, including AP, CLEP, IB, and military credits must meet EMU's requirements for credit for prior learning in order to be applied towards a bachelor's degree even if those credits were accepted by the institution awarding the associate degree.

Section 6: Completion Criteria and Catalog Determination

For the purposes of the transfer agreement, EMU will honor the catalog in effect at the time of the student's first post high school enrollment into an appropriate program at the two-year institution. For students maintaining continuous enrollment, this entitlement will be in effect for a minimum of four years from the time of the student's first enrollment at the two-year institution. Students must enroll at the four-year institution within one year of completing their associate degree.

Section 7: Transfer Guide – Student Document

The attached Transfer Guide represents all requirements for admittance under this GAA and the benefits that result. The Transfer Guide will be applied as the student-facing document for this agreement. If major-specific transfer guides are developed they will be featured at the Transfer Virginia portal (<https://www.transfervirginia.org/>). Students should check the Transfer Guidance section of those transfer guides to understand whether admission into the university also guarantees admission into their major or program of choice.

Section 8: Administration of Agreement

The EMU official responsible for all EMU aspects of the GAA and Register of Intent to Transfer is the Vice President of Enrollment or his/her designee. The VCCS official responsible for all VCCS aspects of the GAA is the Senior Vice Chancellor of Academic and Workforce Programs or his/her designee, in consultation with the Guaranteed Admission Review Committee of the VCCS Academic and Student Affairs Council.

This agreement will remain in effect until modified or terminated. This Agreement may be modified only by mutual agreement by the VCCS Chancellor and President of EMU. Termination may be made by either party upon one (1) year prior written notice. Students who register their intent to use this agreement through the Transfer Virginia portal under the GAA prior to the date of termination are eligible for admission for two years after termination becomes effective.

The effective date of this Agreement is the date last signed by the President of EMU and the VCCS Chancellor. The signed Agreement will be maintained in the Transfer Virginia Portal.

VCCS Responsibilities

- Submit a PDF of the official signed Agreement to the Portal Coordinator.

- Use portal data to track which four-year institutions students are targeting for the GAA and provide support to students.

University Responsibilities

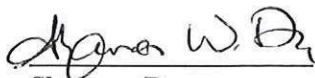
- Use portal and internal data to track students who register their intent to use the GAA. Use this data to maintain the ability to honor agreement in respect to enrollment capacities.
- 4-year institutions use portal data to track students who register their intent to use this agreement and engage with students to best prepare students for transfer.

Section 9: Review Clause

EMU and the VCCS will review this agreement and the student tracking data every three years to adjust as deemed appropriate to maintain its integrity and value and for the improvement of the transfer process. Changes will not be applied retroactively to students already enrolled or registered under the provisions of the existing GAA.

If no changes are necessary, the documented review below will extend this agreement for an additional three years.

Signatures



Shannon Dycus
President
Eastern Mennonite University

9/2/25
Date



David Doré
Chancellor
Virginia Community College System

8/19/25

Date

Review Documentation

Review Date	Completed By	Agreement Extension

Note: Recorded by the VCCS, shared with senior institution, and updated in the Transfer Virginia Portal

Agreement Extension